

LAKEVIEW JO VOLLEYBALL BY-LAWS

Revised November 2023

Lakeview JO Volleyball establishes these by-laws. All prior agreements, resolutions, practices, policies, rules, and regulations relating to this organization, to the extent they are inconsistent with this document, are hereby superseded.

ARTICLE I. NAME AND STANDING

A. Name - This organization will be known as the Lakeview JO Volleyball, hereinafter called the "LKWVB".

B. Standing - The LKWVB is, and will, at all times, be a not-for-profit, community service organization in good standing under the laws of the State of Minnesota.

ARTICLE II. PURPOSE, ELIGIBILITY, AND SCOPE OF ACTIVITIES

A. Purpose - The primary purpose of the LKWVB is to provide an opportunity for girls in the ~~fourth~~ third through eleventh grades who attend or reside in the Lakeview School to play the game of Volleyball, with emphasis on sportsmanship and teamwork, in an atmosphere that is positive and constructive for the players. The development of girls' volleyball will focus on providing the youth with a fundamental understanding and enjoyment of volleyball. Participation and sportsmanship will be stressed at all levels.

B. Eligibility - It is the intent of the LKWVB to confine its eligibility for participation to girls who reside or attend school in Independent School District 2167. Students are encouraged to participate in the school programs in addition to that of LKWVB. Deviation from the eligibility area will require approval by the Board of Directors.

C. Activities - The LKWVB will annually hold a spring traveling and elementary program.

D. Tax Exempt Status – LKWVB is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations qualified under Section 501(c)(3) of the Internal Revenue Code.

E. No Personal Benefit – No part of the net earnings of LKWVB shall benefit or be distributed to, its members, officers, directors, or other private persons, except that reasonable expenses may be reimbursed when incurred for qualified Section 501(c)(3) purposes.

F. Political Activities – No substantial part of the activities of LKWVB shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and LKWVB shall not participate in, or intervene in any political campaign on behalf of, or in opposition to any candidate for public office.

ARTICLE III. MEMBERSHIP

Members - The membership of the LKWVB will consist of those persons currently appointed to the Board of Directors, along with the balance of the membership. New board members can not also be a coach unless it's the head varsity coach, due to possible conflicts of interest. Current board members who are coaches are

grandfathered in. If a current member wants to become a coach, they will need to step down from their position.

ARTICLE IV. BOARD OF DIRECTORS AND OFFICERS

Board of Directors - The general management of the affairs of the LKWVB will be vested in the Board of Directors, who will be appointed officers as provided in Article VI, Section A of these by-laws. The number of directors will be no more than 11, but no less than 5.

Officers – The officers of the LKWVB will consist of a Director, Secretary, 2 Co-Treasurers, Web designer/Scheduler, Coach liaison, and up to 5 Members at Large. These officers will be appointed in accordance with Article VI, Section 1 of these bylaws. It is the preference to have the head varsity coach act as the coach liaison, but if they choose not to, another board member will be appointed to that position.

Attendance – A Board member who misses 50% or more and/or 3 or more consecutive meetings of the LKWVB Board meetings may be removed as a Board Member unless there are extenuating circumstances (e.g. Medical illness), in which case, the Board, by a majority vote, may decide to waive this requirement.

ARTICLE V. MEETINGS

A. First Season Meeting of the Board Members - the first meeting of the season of the board members of the LKWVB will be held September-October of each year. The purpose of the meeting is to start planning for the upcoming year. Subsequent meetings will be held as needed.

B. Voting Members – appointed officers to the Board of Directors, will all be voting members.

C. Voting –

1. (a) A majority of board members constitute a quorum. (b) In the absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date.
2. Passage of a motion requires a simple majority (i.e., one more than half the members present).
3. Votes can be done via email/google form if there is no need to hold a meeting. All votes should be made within 48 hours of the initial vote email. If you choose not to vote, please reply to the director stating you are not voting.

D. Special Meetings – A special meeting of the board members may be called by the Director, at any time, on his or her initiative; or by a request of another board member. Notice of the special meeting shall be made to the entire board. At such special meetings, there will only be considered business as specified in the notice of the meeting.

F. Quorum for Board Meeting - A majority of all board members will constitute a quorum.

G. Order of Business - At all meetings of the LKWVB, the order of business will be by agenda, established by the Director or other presiding officer, and distributed before the meeting.

ARTICLE VI. DUTIES OF THE BOARD OF DIRECTORS

A. Duties of Membership -

1. JO Director

- a. Oversees all LKWVB operations, functions, and activities.
- b. Schedules all board meetings.
- c. Serves as the primary LKWVB contact to the board, the organization, and the public.
- d. Will be the deciding vote in case of a tie.
- e. Needs to be registered with NCR.
- f. Coordinates Registrations.

2. Co-Treasurers

- a. Responsible for LKWVB finances including payment of all approved expenditures and accounting of income from program registrations, tournaments, and other sources.
- b. Responsible for all cash needs at tournaments and concessions.
- c. Issues a financial statement report at all board meetings.

3. Secretary

- a. Takes minutes at board meetings. If the Secretary is absent; the LKWVB Director appoints someone to take minutes.
- b. Assists LKWVB Director.

4. Scheduler/Web Designer

- a. Posts all scheduled practices, games, and tournaments.
- b. Keeps the LKWVB website up to date with the latest information for all LKWVB-related activities.

5. Coach Liaison

- a. Provides a coach's perspective to the Board regarding the operation of the LKWVB.
- b. Consults with the Board regarding approved coaching philosophies and coach development.

6. At-large Members

- a. Attends and participates in Board meetings regularly
- b. Completes all duties agreed upon or assigned by the Board
- c. Actively participates in volunteer activities

ARTICLE VIII. Terms of Membership to the Board

A. While ideally membership should be made up of at least one representative per grade, the Board recognizes this may not be possible. Therefore, it is not required that there be representation but it remains the preference.

B. Terms of membership are from June 1 to May 31 and members are invited to continue for as long as they wish to actively participate.

C. Any Board member engaging in activity deemed detrimental to LKWVB or demonstrating consistent reluctance to participate and contribute to designated activities may be removed by a majority vote of the Board. Such cases shall be brought to the attention of the Board by any board member, coach, or parent, and discussion shall be held at the next regularly scheduled Board meeting or a specially scheduled Board meeting as determined necessary by a simple majority of the Board members.

D. All members of the LKWVB Board are encouraged to attend LKWVB activities.

ARTICLE IX. POWERS OF THE BOARD OF DIRECTORS

A. Management of the LKWVB - The Board of Directors will have general charge and management of the affairs, funds, and property of the LKWVB. The Board will have full power and it will be the Board's duty to carry out the purposes of the LKWVB according to its by-laws and to establish such policies and procedures as are reasonable or necessary to accomplish the purposes of the LKWVB.

ARTICLE X. AMENDMENTS

These by-laws may be amended by a two-thirds vote of Board members present at any meeting, provided a quorum is present and a copy of the proposed amendment(s) is provided to each Board member at least one week before said meeting.

ARTICLE XI. DISSOLUTION OF PROGRAM

In the event LKWVB programs cease to exist, all assets, cash, equipment & miscellaneous items will be donated to the Lakeview Booster Club. However, if the Lakeview Booster Club is no longer in existence, is no longer a qualified distributor, or is unwilling or unable to accept the distribution, then the assets of LKWVB will be distributed to a fund, foundation, or corporation organized and operated exclusively for the purposes specified in Section 501(c)(3) of the Internal Revenue Code.